



Operations & Amenities Committee

To: Committee Members

Cllrs Goodman (Chairperson), Bolanz, Chapman, Collins, Cooper-Marsh, Dunford, Hitchin, Johnson & Maslen

Copies: County Councillors (not a Town Councillor) – S Ferguson, K Prentice, G Seeff & S Taylor

District Councillors (not a Town Councillor) – L Davenport-Ray, S Ferguson, A Jennings, M Pickering, I Taylor & S Taylor

Town Councillors (not a member of this committee)

Local Press, Town Council Website & Noticeboard

Agenda for the meeting of the **Operations & Amenities committee** to be held on **21st January 2025** at **6.15pm** in the **Eaton's Community Centre, The Maltings, St Neots, PE19 8ES.**

Please be aware that meetings may be recorded and made available to the public. Your participation in the meeting indicates your consent to being included in these recordings.

Public Participation

There will be a 10-minute session before the meeting to allow any resident to address the committee on any matter appearing on the agenda for this meeting.

Members of the Operations & Amenities committee are hereby summoned to attend this meeting to consider the following business.

C Robson
Town Clerk

1. Apologies for absence

To receive and accept Councillor's apologies for absence.

2. Declarations of interest

To receive from Councillors declarations as to Disclosable Pecuniary Interests and/or Non-Statutory Disclosable Interests along with the nature of those interests in relation to any agenda item.

3. Minutes

Members to approve the minutes of the Operations and Amenities Committee held on 3rd December 2024 as a true and accurate record.

Attachment 1

4. Action List

To receive a summary and status of ongoing actions and resolutions.

Attachment 2



Slade

5. Local Highways Improvement Bids

- i) To receive a verbal update on a proposal to carry out a further consultation on the Luke Street and surrounding streets Local Highways Improvement bid following feedback from County Council Highways Officers and a site meeting held on 9th January 2025.

- ii) To receive and note information on a proposed Road Closure of Crosshall Road to install speed cushions agreed as part of the Crosshall Road 2023 Local Highway Improvement bid.

Attachment 3

6. Eatons Centre Heating System

To receive and consider a recommendation from the Environment and Emergency Committee on investing in an alternative heating solution for the Eatons Community Centre to the current faulty bio-mass boiler.

Attachment 4

7. Operations Vehicle Fleet

To receive and consider a recommendation from the Environment and Emergency Committee and an accompanying report on the proposed approach to transitioning Council vehicles to electric as part of the Council's wider carbon net-zero ambitions.

Attachment 5

8. Council Building Energy Audits

To receive and consider a recommendation from the Environment and Emergency Committee on progressing recommendations arising from building audits as part of transitioning the Council's estate towards carbon net-zero.

Attachment 6

9. Streetlight Ackerman Street

To receive and consider a report on the repair or removal of streetlights located on privately owned buildings.

Attachment 7

10. Town Council Play Provision

To receive a report from the Project Delivery Manager on addressing lack of play provision in Eaton Ford.

Attachment 8

11. CCTV Reports

To receive and consider November and December 2024 CCTV incident report as provided by Huntingdonshire District Council.

Attachment 9

12. Council Equipment Hire Policy

To receive and consider an amended Town Council equipment hire policy for external organisations.

Attachment 10



Slade

13. Date of next meeting

To note that the date of the next Operations and Amenities committee meeting will be 11st February 2025.

Operations & Amenities Committee

Present: Cllrs Chapman (Deputy Chairperson), Collins, Hitchin

In attendance: Town Clerk, Operations Manager, Project Deliver Manager

Absent: Cllrs Bolanz, Cooper-Marsh, Dunford, Goodman, Johnson and Maslen

Minutes of the meeting of the **Operations & Amenities committee** held on **Tuesday 3rd December 2024** at **7.15pm** in the Eaton's Centre, The Maltings, St Neots, PE19 8ES.

Public Participation

There were no members of the public present.

ACTIONS

075 Apologies for Absence

Apologies were noted from Cllrs Bolanz, Cooper-Marsh, Dunford, Goodman and Johnson.

Admin

076 Declarations of Interest

There were none.

077 Minutes

RESOLVED to approve the minutes of the meeting of the Operations and Amenities Committee held on 12th November 2024 as a true and accurate record.

078 Action list

Members received and noted the committee action list.

079 Local Highways Improvement Bids (LHI)

- i) Members received and noted overview report of current Town Council Local Highways Improvement Bids. Members considered whether to recommend a reduction in the Highways Improvement revenue budget for the 2025-26 budget. Members felt that given the current costs of approximately £85,000 to ongoing LHI schemes, the increasing cost of schemes and potential requests for future works to support the implementation of the 20mph zones the Council should continue to build a reserve for Highways works. The committee did not propose any amendment to the current draft Highways Improvement budget for 2025-26.
- ii) Members received and noted an update from the Highways Project Officer on the Crosshall Road scheme.
- iii) Members received and considered recommendations on potential LHI bids for the 2025/26 application round.



RESOLVED that the Town Clerk submit a 2025 Local Highway Improvement bid for the East and Gransden Ward to address safety concerns at the junction of Cambridge Road, Stonehill and Fox Brook. Town Clerk

RESOLVED that the Town Clerk submit a 2025 Local Highway Improvement bid for Priory Park and Little Paxton Ward to address pedestrian safety concerns on Longsands Road and crossing a busy road in front of schools and a main through fare used by residents. Town Clerk

RESOLVED that the Town Clerk submit a 2025 Local Highway Improvement bid for Eynesbury Ward to address highway safety concerns on Barford Road by the Cambridgeshire Hunter, caused by a mix of parked vehicles, speeding, blind spots, and a dangerous crossing point. Town Clerk

RESOLVED that the Town Clerk submit a Local Highway Improvement bid for Eatons Ward to address speeding and safety concerns on St Neots Road, particularly in relation to double roundabouts at the junctions of River Road and Orchard Road. Town Clerk

RESOLVED that the Council submit a Privately funded Local Highway Improvement bid for advisory signage at Peppercorn Lane to address issues of HGVs incorrectly entering the road. Town Clerk

080 Museum Building Lighting

Members received and considered a report on internal lighting with the museum building owned by the Council and leased to St Neots Museum.

RESOLVED to RECOMMEND that the Council approve up to £3,000.00 (incl. contingency) in funding from the earmarked reserve for Community Buildings to complete the replacement internal lighting at St Neots Museum as follows; PDM

- 10no 4-foot fluorescent light fittings with LED strip lights
- 18no 600x600 recessed tile light fittings with LED panel lights (ceiling height is about 3m or more)
- 14no bulkhead light fittings with LED bulk heads
- 4no track lights with 6-foot LED strip lights (two in the area of ceilings well over 3m height)
- 3no 5-foot fluorescent light fittings with LED strip lights (one in the area of ceilings well over 3m height)

081 Natural England

RESOLVED to approve Natural England can undertake an ecosystem survey on Sidney Banks playing field at a point between April 2025 to March 2026 subject to advising the Town Clerk of the exact date/s prior to starting the survey. Admin



082 Additional Depot Space

Members received and considered a report on additional depot space and an option which has arisen for an additional unit for the operations team to operate from.

The Operations Manager explained how additional depot space would be useful to the team, particularly around storage of things currently stored outside, vehicles and allowing for the creation of a dry room in the current depot of Operations teams kit.

A Member queried need for additional space following the purchase of a new item of equipment which was reported to allow for better storage and organisation at the current depot. A Member commented that they were disinclined to support renting the additional depot without more detail justification and a supporting report.

RESOLVED to defer a decision on whether to rent additional depot space identified by the Operations Manager until a more detailed report and justification were brought forward for consideration.

Ops
Mngr

083 Jubilee Garden

Members considered a report with quotes or indicative costs for protective measures the committee wished to consider as part of preventing future damage to the Jubilee Mosaic. The quotes and costs received were for three specific steps, which combined sought to protect the mosaic from damage by water and loose stones;

- 1) Removing all loose stone and replacing with resin.
- 2) Removing fixed stones around the mosaic which trap water and replacing with resin.
- 3) Installing perimeter drainage around the mosaic.

Members debated the cost of the works, highlighting there would still be additional costs in repairing the mosaic itself which weren't currently known. A Member commented that the proposals would benefit the garden even if the mosaic was not repaired and would also stop any further new damage.

RESOLVED to RECOMMEND to the Finance and Governance Committee that the Council approve the expenditure of £9,571.00 from the General Reserve to install slot drainage in the area around the Jubilee Mosaic, to remove stones around the perimeter of the mosaic and areas of loose gravel in the garden and replace with resin.

084 Budget Setting 2025/26

Members received and considered the Operations and Amenities Committee budgets for the 2025-2026 financial year that had been previously recommended to the Finance and Governance Committee. Members noted that there have been no further amendments to the draft budget since the last meeting of the committee.



No further amendments to the draft Operations and Amenities 2025-26 budgets were proposed.

RESOLVED to RECOMMEND the draft 2025-26 Operations and Amenities budgets to the Finance and Governance committee for consideration as part of the overall 2025-26 Council budget.

Town
Clerk

085 Streetlight Removal

Members received and noted a report from the Operations Manager on the need to remove a streetlight at Peppercorn Lane following advice from the Council's Streetlight contractor.

086 CCTV Reports

Members received and noted October 2024 CCTV incident report as provided by Huntingdonshire District Council.

The Clerk provided clarity on a previous query raised by Councillors on the number of St Neots cameras. HDC quarterly report states that there are 60 cameras in St Neots, but the map provided in the report does not identify 60 cameras. HDC have clarified that the cameras on the map indicate the different locations of cameras and that a location may have more than one camera. As well as cameras included in the SLA between HDC and SNTC, there are further cameras at One leisure and Waitrose, there are also two Rapid Deployment Cameras installed.

087 Public Toilet Leases

- i) Members received, considered and provided feedback on draft Heads of Terms for a lease between St Neots Town Council and Huntingdonshire District Council for public toilets at Riverside Car Park, St Neots.

RESOLVED that the Town Clerk sign the Heads of Terms with Huntingdonshire District Council for the lease of public toilets at Riverside Park, St Neots and bring back detailed lease agreements for consideration subject to 10 years not 20 and retaining SNTC/HDC contribution sharing towards vandalism/repair.

Town
Clerk

- ii) Members received, considered and provided feedback on draft Heads of Terms for a lease between St Neots Town Council and Huntingdonshire District Council for public toilets at Tebbutts Road, St Neots.

RESOLVED that the Town Clerk sign the Heads of Terms with Huntingdonshire District Council for the lease of public toilets at Tebbutts Road, St Neots and bring back detailed lease agreements for consideration subject to 10 years

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not 20 and retaining SNTC/HDC contribution sharing towards vandalism/repair.

088 Date of Next Meeting

Members noted that the date of the next Operations and Amenities Committee would be on 21st January 2025 at 7.15pm.

COMMITTEE CHAIRPERSON

DRAFT

ST NEOTS TOWN COUNCIL ACTION LIST 2024/25

The following Action List summarises outstanding resolutions and activities that are ongoing from the last Council and the current Council. The Town Clerk would like to continue to develop the Action List into a Committee Action Plan which sets out the project/improvement works the committee will be carrying out each year.

OPERATIONS AND AMENITIES COMMITTEE					
Minute	Project	Objective	STATUS	Responsibility	Timescales
Highways					
035/36 – 23-34	LHI Applications 2023/24	To submit LHI Applications for; <ul style="list-style-type: none"> • Crosshall Road, • Luke Street 	<p><u>Crosshall Road</u> Consultation showed majority in favour of proposed scheme. Scheme decision sits under the delegated authority of the County Council Ward Member and Traffic Manager. Scheme to go ahead with works to be implemented. Further double yellow lines being consulted on as part of scheme. Anticipated delivering in February 2025.</p> <p><u>Luke Street</u> Further consultation to be held following low response to original Highways consultation.</p>	1) Highways Authority	ON AGENDA
075-23-24	LHI Applications 2024/25	To submit LHI applications for: <ul style="list-style-type: none"> • Duloe Road • Town Centre Dropped Kerbs • Andrew & Caernarvon Roads 	<p><u>Town Centre</u> Highways Officer drawing up scheme (with costs) for the installation of dropped kerbing as per the LHI application. To be reported to the Committee for consideration once received.</p> <p><u>Duloe Road</u> Highway Officer drawing up a scheme (with costs) for village</p>	1) Working Group 2) Ops & Amenities 3) Town Clerk	Ongoing

AGENDA ITEM 4

ATTACHMENT 2

		<ul style="list-style-type: none"> • Kester Way & Dramsell Way 	<p>gateways to help address speeding traffic. To be reported to the Committee for consideration once received.</p> <p>Andrew & Caernarvon Road The Committee has identified preferred signage and locations for two MVAS signs. Highways officer progressing purchase requests.</p> <p>Kester Way & Dramsell Way Highways Officer drawing up scheme (with costs) for give-way markings and signage. To be reported to the Committee for consideration once received.</p>		<p>Ongoing</p>
<p>079-24-25</p>	<p>LHI Applications 2025/26</p>	<p>To agree the 2025/26 LHI submissions and instruct the Clerk to make the applications ahead of the 10th of January deadline</p>	<p>LHI Bids submitted in line with the committee’s resolutions;</p> <ul style="list-style-type: none"> • East and Gransden Ward to address safety concerns at the junction of Cambridge Road, Stonehill and Fox Brook. • Priory Park and Little Paxton Ward to address pedestrian safety concerns on Longsands Road and crossing a busy road in front of schools and a main through fare used by residents. • Eynesbury Ward to address highway safety concerns on Barford Road by the Cambridgeshire Hunter, caused by a mix of parked vehicles, speeding, blind spots, and a dangerous crossing point. • Eatons Ward to address speeding and safety concerns on St Neots Road, particularly in relation to double roundabouts at the junctions of River Road and Orchard Road. • Privately funded Local Highway Improvement bid for advisory signage at Peppercorn Lane to address issues of HGVs incorrectly entering the road. 	<ol style="list-style-type: none"> 1) Working Group 2) Ops & Amenities 3) Town Clerk 	<p>Outcome expected October 2025</p>

AGENDA ITEM 4

ATTACHMENT 2

Environment					
018-22-23	Queen's Jubilee Tree Planting	Apply for 5 trees from Queens Jubilee. Liaise with CCC on permissions for species & planting.	<p>Cllrs Chapman progressing discussions on the proposed trees and were to report back to the Council accordingly. Funds available for purchase of trees. Planting was completed by HDC in December 2025.</p> <p>A resident has raised concerns regarding the appropriateness of two cherry trees, the scale to which they will grow and their proximity to a property. Concern has been raised with HDC who are meeting with the resident to look at a resolution to concern.</p>	<p>1) Cllrs Chapman</p> <p>2) Ops Manager</p>	Completed
Play, Sport and Wellbeing					
050-23-24	Inclusive Play Parks	Improving accessibility of SNTC Play Parks via installing wheelchair accessible play equipment at Brickhills/Henbrook Play Area.	<p>Installation of inclusive seesaw and associated surfacing and equipment was completed the week of 2/9/24. Accessible bench and surfacing installation completed</p> <p>Item left on action list while dropped kerb pursued with HDC.</p>	<p>1) Working Group</p> <p>2) Ops Manager</p> <p>3) Town Clerk</p>	Completed
050 – 23-24	Play Park Strategy	Undertake a play park review and bring forward a draft strategy document on management and investment in play areas.	<p>Play Park assessment completed, and results considered by the Committee. Priorities for the Play Park strategy agreed. Newly formed working group met to provide some guidance around priorities. Clerk to complete updated strategy for sign off by Working Group ahead of presenting to the Committee.</p> <p>Ops Committee discussed and agreed priorities and timescales for day-to-day projects and strategic projects as part of wider project delivery schedule.</p>	<p>1) Town Clerk</p> <p>2) Ops Manager</p> <p>3) O&A Committee</p> <p>4) Working Group</p>	On Agenda

AGENDA ITEM 4

ATTACHMENT 2

Building Maintenance/Management					
104-23-24	Museum Building Survey	Undertake a survey of the museum building to establish condition and required works.	Initial historic building condition survey completed. PDM identified priority work and Council agreed to implement full scale roof repairs. Work is underway, as result of the additional works and weather impact there is about 4 weeks delay.	1) PDM 2) Museum Trustees	Completion of works anticipated in 4 th Qrt 2024/25
080-24-25		Installation of new LED lighting to replace out of date lights.	The Council approved expenditure of up to £3,000.00 (incl. Contingency) from the earmarked reserve for Community Buildings to complete the replacement internal lighting; <ul style="list-style-type: none"> • 10no 4-foot fluorescent light fittings with LED strip lights • 18no 600x600 recessed tile light fittings with LED panel • 14no bulkhead light fittings with LED bulk heads • 4no track lights with 6-foot LED strip lights • 3no 5-foot fluorescent light fittings with LED strip lights 	3) PDM 4) Museum Trustees 5) Contractor	To be completed by 17 th January 2025
046-24-25	Jubilee Garden Improvements	Priority maintenance improvements to be brought forward by Operations Team. Wider improvements to be further considered by Working Group.	The Council approved expenditure of £9,571.00 from the General Reserve to install slot drainage in the area around the Jubilee Mosaic, to remove stones around the perimeter of the mosaic and areas of loose gravel in the garden and replace with resin. Ops Manager has raised PO and engaged contractor to undertake work. Contractor has advised work will need to be done when weather improves towards March 2025.	1) Ops Manager 2) Working Group	To be completed 4 th Qrt 2024-25
044-24-25	Church Wall, St Mary's, St Neots	Repair of St Mary's, St Neots church wall, which is the responsibility of the Town Council as part of its role in maintaining closed church yards.	The council approved up to £2,000 expenditure be approved for the commissioning of professional structural engineer advice to help detail and plan the approach to repairing the wall. Structural engineer report reviewed by committee and PDM is obtaining quotes and options on repair/rebuild.	1) PDM	Report to be included on February agenda

AGENDA ITEM 4

ATTACHMENT 2

Legal					
087-24-25	Public Toilet Leases	To negotiate and renew leases with HDC for public toilets at Riverside and Tebbutts Road	<p>10-year leases for the public toilets have expired. HDC have agreed to continue the lease on a rolling basis while the project to refurbish toilet at Riverside is progressed.</p> <p>3/12/24 committee resolved that the Town Clerk sign the Heads of Terms with HDC leases of public toilets at Riverside Park and Tebbutts Road. However, the committee requested this be on a 10 year and not 20 year basis retaining SNTC/HDC contribution sharing towards vandalism/repair.</p>	<p>1) Town Clerk</p> <p>2) HDC</p>	Ongoing
Strategy					
065-23-24	Depot Provision	Review and bring forward options on future provision of the Council depot based on current and future needs.	Additional revenue funds have been allowed in the 2024/25 budget to increase depot capacity, no suitable provision was identified. As a result, and due to the purchase of new forklift equipment the funding for additional depot space was removed from the approved 2025-26 budget. An option recently became available but further work on a business case is required to justify additional expenditure.	<p>1) Town Clerk</p> <p>2) Operations Manager</p>	Ongoing
094-23-24	Cemetery Land	To review and bring forward a report on the lifespan of St Neots Cemeteries and consider options for addressing future need.	The likely life span of the Council’s cemeteries means that the Council needs to start thinking about future burial provision and whether it looks at acquiring more land for the purpose of cemeteries. Officers working on review of land/sites. National Highways confirmed they were not able to provide land for use.	<p>1) Town Clerk</p> <p>2) Operations Manager</p> <p>3) Senior Administrator</p>	Ongoing

O&A = Operation and Amenities Committee **Ops Manager** = Ian Webb, Operations Manager **Clerk** = Chris Robson, Town Clerk **Wrk Grp** = Working Group
PDM = Project Delivery Manager

TEMPORARY TRAFFIC ORDER APPLICATION FORM (TTRO)

Applicants Details: Matthew Larter / Karen Lunn	
Name:	Matthew Larter / Karen Lunn
Address:	Place and Sustainability, Cambridgeshire County Council, New Shire Hall, Emery Crescent, Alconbury, Huntingdon, PE28 4YE
Telephone:	07788565507 / 07464920812
Emergency 24-hour Contact Number:	EMERGENCY 24-HOUR CONTACT TELEPHONE NUMBER - 03450455212
Email:	matthew.larter@cambridgeshire.gov.uk

The cost of this application is:
 £1262.00 for a Full Order or £855.10 for an Emergency Order

YOU MUST ALLOW AT LEAST 12 WEEKS FOR THIS ORDER TO BE PROCESSED. A STREET WORKS PERMIT MUST HAVE BEEN SUBMITTED BEFORE THIS FORM WILL BE CONSIDERED

PLEASE TYPE "YES" TO ALL RELEVANT OPTIONS THAT APPLY:

ROAD CLOSURE	YES	SPEED LIMIT	Current speed limit 30 mph
FOOTPATH CLOSURE/PUBLIC RIGHTS of WAY *** Please see Notes for Applications below.		OTHER (Please specify)	

Additional T/M Requirements (Please type "YES" below to any relevant options that apply)			
NONE	YES	2-WAY LIGHTS	
STOP/GO		MULTI-WAY LIGHTS	
HOURS OF OPERATION:	08:00 to 17:00		

Description of Works	Installation of speed cushions, traffic signs and road markings.
Road Name	Crosshall Road
Parish/Town	St. Neots CP Eaton Ford
Road Number (i.e.: A140)	17801691
Location of Works	Between the roundabout with St.Neots Road and the roundabout with the Great North Road
Closure Start Date:	10th February 2025
Closure End Date:	14th February 2025
Closure Times: 24/7or Specify Times	08:00 to 17:00

Working Hours: 24/7 or Specify Times	08:00 - 17:00
Diversion Route - List all roads & parishes (with names and numbers if possible) These can be found on one.network with "NSG" selected under Operational Info within the Map Layers Menu.	<p>Great North Road (B1048), Eaton Ford, St.Neots - 17803766 Great North Road (A1) southbound, St.Neots - 99508497 Great North Road (B1428), Eaton Socon, St.Neots - 17801686 St.Neots Road (B1428), Eaton Ford, St.Neots - 17801543</p> <p>Reverse Route</p> <p>St.Neots Road (B1428), Eaton Ford, St.Neots - 17801543 Great North Road (B1428), Eaton Socon, St.Neots - 17801686 Great North Road (B1428), Wyboston - 99508503 Great North Road (A1), Wyboston - 99508494 Great North Road (A1), St.Neots - 99508498 Crosshall Road (B645), Eaton Ford, St.Neots - 17801691</p>
Will the alternative route include a Trunk Road? (If so, it is the responsibility of the applicant to gain agreement from the National Highways and submit a copy of the approval to Street Works)	<p>YES</p> <p>Details: A1 and A428 National Highways to be contacted and approval to be sent to streetworks once obtained.</p>
Does the above route have any restrictions, i.e., Bus Gates (Cambridge City), Low bridges, weight limits, tunnels, fords, 'one way' or other Orders on it? (If yes then please give details). Some of these can be found here	<p>YES</p> <p>Details: The B1428 St.Neots Road is subject to a 7.5t weight limit Crosshall Road is on a bus route, passenger transport to be contacted for advise.</p>
Will this Order apply to pedestrians, cyclist and/or equestrians? (If so, please provide details)	<p>NO</p> <p>Details:</p>
Please add any comments that you feel may assist the application	<p>COMMENTS : Crosshall Road itself is also subject to a 7.5t weight limit. Both Crosshall Rd and St.Neots Rd form part of the St.Neots & Lt.Paxton zonal limit.</p> <p>These works can take place at any point during the above stated times. It is anticipated the works will take one week to complete.</p>

Payment Details Please specify the details of the company or individual that Cambridgeshire are to collect payment for the TTRO to be processed.	
Company Name: Cambridge County Council	
Address:	Cambridgeshire County Council, New Shire Hall, Emery Crescent, Alconbury, Huntingdon, PE28 4YE
Tel. No:	0345455212
Email:	Elizabeth.Wakelin@cambridgeshire.gov.uk

YOUR ORDER NUMBER:

30CPX31359

Please note: It is the applicant's responsibility to inform residents, businesses, the Local Parish Council and County Councillors about the closure. We may request to see the information you have sent them prior to sending you the legal order.

Details can be found by following this [link](#)

FAILURE TO ADHERE TO THE CONDITIONS SET OUT WITHIN THIS DOCUMENT MAY RESULT IN AN APPROVED ORDER BEING WITHDRAWN.

REQUIRED ADDITIONAL IMPORTANT INFORMATION

1. Please ensure you give the official road name with the correct spelling for which the Order is required.
2. Access may be allowed to Emergency Services **IF** safe passage permits.
3. Pedestrian / Cyclist and Access to properties must be allowed at **ALL** times, unless otherwise agreed.
4. An order will only be granted where a suitable alternative route or arrangements are available.
5. A clear map showing the extent of the closure and diversion route must be attached to this application.
6. Signs 1050mm by 750mm bearing the words "This Road will be closed "From To" and including the dates of the closure **MUST** be placed at all approaches to the site **at least 14 days** prior to the proposed closure.

Notes for Applications to close Public Rights of Ways (PRoW) / Footpaths

1. CCC strongly encourages early engagement with PRoW Officers prior to any application being submitted to close a Public Right of Way or footpath (PRoW).
2. Initial applications to close a Public Right of Way or footpath can only be granted for a maximum duration of 6 months.
3. If the applicant is aware that the closure is likely to exceed 6 months, they should indicate this on the initial application but will still need to apply for an extension using the following procedure:
4. The applicant needs to apply to Street Works at least **8 WEEKS** before the expiry date of the initial 6-month TTRO with full justification AND any alternatives that have been considered and reasons for not being able to accommodate any alternatives.
5. The applicant should use reasonable endeavours to minimise any extension duration and further extensions may be refused.
6. Applicants will be required to meet on site with our Senior Street Works Inspector and PRoW Officer to discuss the reasons for the extension and justification. The site meeting must be held within 2 weeks of the extension request being submitted to Street Works and applications to the Secretary of State (SoS) will not be progressed until the meeting has been held and alternatives explored. The SoS requires a minimum of 4 weeks to consider an extension request. Any applications that do not comply with item 4. may be automatically refused.
7. All applicants should be prepared to accommodate any reasonable alternatives suggested by the Senior Street Works Inspector and PRoW Officer and will be asked to justify in writing any refusal to accommodate reasonable and achievable alternatives. Additional cost to the works promoter will not be considered justification.
8. Applicants should not assume the full duration of the extension request will be granted and a reduced period may be agreed at the site meeting.
9. Applicants should not assume that extensions will be granted by CCC even if the Secretary of State (SoS) approves an extension.
10. The PRoW should be reopened as soon as reasonably practicable and in a condition that is safe for all users of the PRoW. In any case, it should be reopened in a safe condition, no later than the expiry date of the extension, if granted.
11. Failure to reopen a PRoW on or before the expiry date of the TTRO / extension may result in CCC initiating appropriate enforcement action.

DECLARATION:

All the information given in this application is true and I have checked all the names of streets and parishes against an official map of the area.

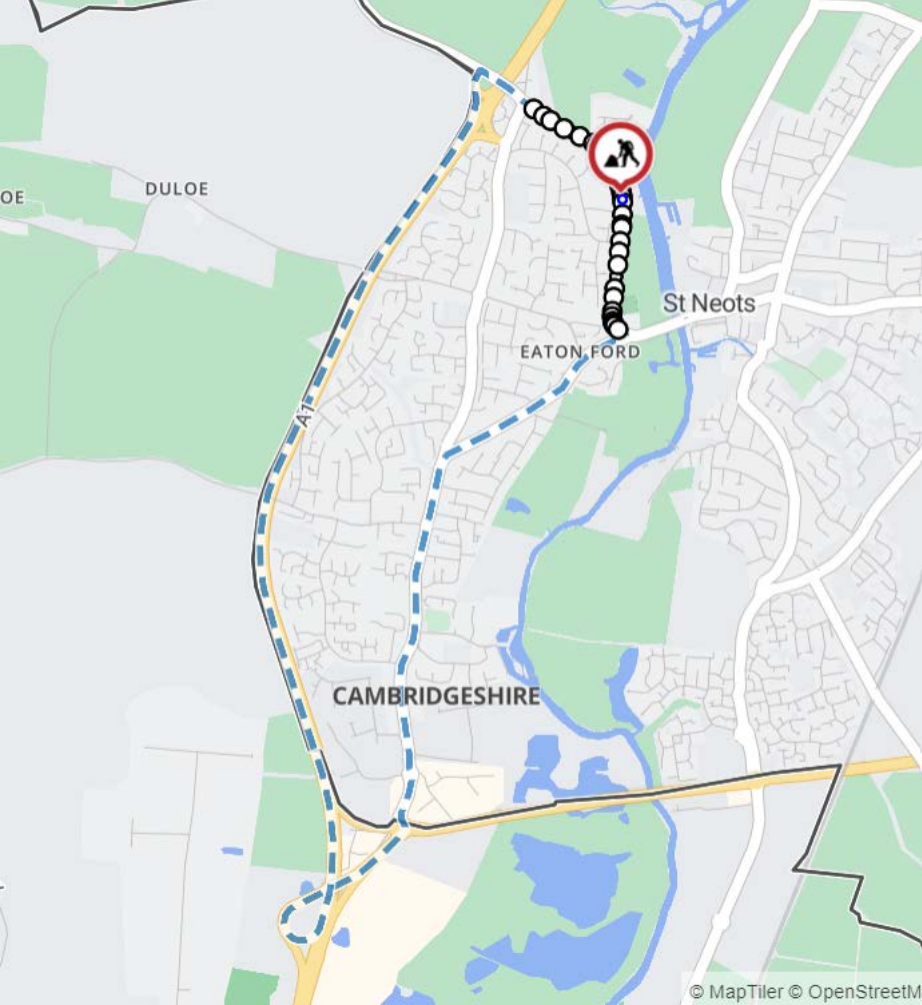
Applicant's Signature:	Matthew Larter
Date:	10/10/2024
Company:	Cambridgeshire County Council
Position:	Assistant Project Manager

Please Send Your Applications to:

Cambridgeshire County Council
Street Works Team
Vantage House
Washingley Road
Huntingdon
Cambridgeshire
PE29 6SR

Tel: 01480 372444

Email: street.works@cambridgeshire.gov.uk



DULOE

St Neots

EATON FORD

CAMBRIDGESHIRE

ST NEOTS TOWN COUNCIL

Committee	OPERATIONS AND AMENITIES COMMITTEE
Date:	21 st JANUARY 2025
Title:	EATONS CENTRE HEATING SYSTEM
Contact Officer:	ENVIRONMENTAL PROJECT OFFICER

1. Purpose of the Report

To receive and consider a recommendation from the Environment and Emergency Committee on investing in an alternative heating solution for the Eatons Community Centre to the current faulty bio-mass boiler.

2. Recommendation from the Environment and Emergency Committee

2.1 That the Committee recommend the Council prioritise replacing the bio-mass boiler at the Eatons Community Centre to a carbon neutral alternative and that costs and quotes are brought to the Finance and Governance Committee for consideration and recommendation to Council.

3. Background

3.1 The biomass boiler at the Eatons Centre has repeatedly broken down since installation, requiring expensive repairs. It has reportedly barely worked so far this winter, even with repairs, and the centre is having to use space heaters to try to warm the rooms for visitors.

3.2 The Council has incurred regular maintenance and repair costs over the years the biomass boiler has been operational, costs from the end of December 2022 until the end of December 2024 were £5,979.98. However, this did include annual service costs.

4. Information

4.1 The recent Energise assessment of the Eatons Community Centre recommended that, for energy efficiency and carbon reduction purposes, an Air Source Heat Pump be installed to replace the biomass boiler. They provided an indicative price of £20,900 for this, and quotes are being obtained to determine actual costs.

4.2 There are alternative heating systems to an Air Source Heat Pump, although these are not all renewable technology:

4.2.1 A quote has been obtained for electric boilers to replace the biomass boiler. Three boilers would be required for the size of the building, quoted at £13,575. Whilst the initial outlay is cheaper, running costs in comparison to an Air Source Heat Pump are considerably higher due to electric boilers being far less efficient.

4.2.2 A new biomass boiler could be installed to replace the current one. It has not been possible to obtain costs at this time but are estimated at £12,000-£20,000 for a domestic installation. Pellets are costly at approximately

£5,000 per year. Whilst biomass boilers are currently considered renewable energy, there are concerns around air pollution associated with burning the pellets.

4.2.3 A gas boiler would not be appropriate for the Eatons Centre due to there being no gas supply to the site.

4.3 Whilst it is intended that there will be a long-term plan for carbon-neutral improvements to Council buildings, it is recommended that a replacement of the current biomass boiler is prioritised and moved forward as a matter of urgency.

4.4 Agreeing to prioritise action to replace the bio-mass boiler progresses the council's transition to carbon net-zero, while also addressing the practical implications for the General Manager in operating the building with a reliable heating source. The proposal will also help address the high costs associated in running the bio-mass boiler.

5. Financial Implications

5.1 Costs will be determined by the preferred option selected and quotations sought. If the recommendation is approved options and costs will be brought to the Finance and Governance Committee.

5.2 The Council has an earmarked reserve for Community Buildings of approximately £190,000.

6. Legal Powers

6.1 The action undertaken is covered by the Localism Act 2011, s.1 the General Power of Competence, for which St Neots Town Council is eligible and is a power of first resort allowing the Council to do anything an individual can do.

ST NEOTS TOWN COUNCIL

Committee	OPERATIONS AND AMENITIES COMMITTEE
Date:	21st JANUARY 2025
Title:	TRANSITION OF OPERATIONAL VEHICLES TO EV
Contact Officer/s:	OPERATIONAL MANAGER, PROJECT DELIVERY MANAGER

1. Purpose of the Report

- 1.1 To seek the committee's consideration and decision on a recommendation from Environment and Emergency Committee and Officers on replacement some of diesel-powered operational fleet and machinery with Electric alternatives.
- 1.2 To provide the committee with information supporting the recommendation.

2. Recommendations from the Environment and Emergency Committee**2.1 Recommendations from the Environment and Emergency Committee:**

- 2.1.1. That the Council replaces the 2010 Ford Ranger with a plug-in hybrid box-van style alternative (preferably second-hand) which meets the requirements of the Operations team in terms of size, capacity, security, and towing functionality.
- 2.1.2. That the Council replaces the 2013 Nissan Navara with a plug-in hybrid box-van style alternative (preferably second-hand) which meets the requirements of the Operations team in terms of size, capacity, security, and towing functionality.
- 2.1.3. That the Council replaces one ride-on diesel lawn mower with a new electric ride-on lawnmower (minimum 74" deck).
- 2.1.4. That the Council approve up to £115,000.00 in funding from the current year's budget (£30,000.00), EMR for vehicles and mowers (£34,567.00) and from the General Reserve (the remaining):
 - To replace two oldest diesel vehicles (2010 Ford Ranger and 2013 Nissan Navara) with second-hand plug-in hybrid panel (box style) vans
 - To replace one diesel ride-on loan mower with new fully electric ride-on alternative (96" deck)
 - To purchase and install two charges for vehicles (EVs and Plug-ins, 7.2kW)
 - To purchase special charger for loan mower batteries

2.2 Recommendations from the Officers:

- 2.2.1. That should the Council agree the recommendations set out, it resolves that replaced vehicles (2010 Ford Ranger and 2013 Nissan Navara) are to be disposed of by sale on the open market or with any buying service or used for part-exchange when buying the replacement.

3. Background

- 3.1 To comply with the Council's 2030 Carbon NetZero detailed analysis of the current operational fleet, machinery and tools has been done in cooperation between the Operational Manager, Project Delivery Manager, Senior Maintenance Technician and Environmental Project Officer reviewing needs, requirements and suitability of alternative vehicles to ascertain the most appropriate transitions at this time.
- 3.3 The work highlighted in section 3.1 has clearly identified a need to consider alternative to pure EV vehicles further due to the needs of the team and availability of appropriate supply on the market. Discussions also considered the level of fuel usage within the operations team and where the most impact could be made.

4. Information

- 4.1 The Council's vehicles are used to transport operations and equipment to locations in the town where they then undertake work. Therefore, the mileage from these vehicles is limited and is low on a day-to-day basis (estimated as under 10miles).
- 4.2 As well as operating its vehicles, the Council has four diesel ride-on lawn mowers which the operations team use to undertake grass cutting across the town. The ride-on lawn mowers, which are diesel fueled, undertake grass cutting throughout the town daily during grass cutting season. The operations manager has reported that these use 20-25 liters of diesel each per day. Therefore, the council uses significantly more diesel in operating its lawn mowers than it does running its vehicles.
- 4.3 Taking into account the usage and impact of the vehicles and their usage it is suggested that the 2010 Ford Ranger and 2013 Nissan Navara which were recommended to be transitioned are replaced with plug-in hybrid box vans, which do have the required towing and secured storage capacities the Council needs.

With electric powered ranges in an area of 27 miles, day-to-day use (up to a few miles per day) would only ever require electric consumption, meaning that the vehicles would be using 'clean' fuel only. Although, flexibility would exist for longer journeys, also considerably 'cleaner' because of the petrol engines.

- 4.4 Also, low daily mileage of the diesel vehicles created additional issues and costs related to the vehicle maintenance. EV, hybrid or petrol vehicles won't have same issues.
- 4.5 New plug-in hybrid box vans cost up to £35,000 each, whilst the reasonably fresh used versions cost up to £21,000.
- 4.6 As the ride-on lawn mowers use considerably more diesel than the vans, requiring up to 25 litres of fuel each per day (the vans tend to be refueled only monthly), it would seem pertinent to consider transitioning the mowers as a priority.
- 4.7 One of the mowers is coming to the end of its life, so it would be advisable to use the opportunity to replace this with an electric alternative.
- 4.8 A model which has been demonstrated to the Operations team and would be suitable is the Mean Green Evo Zero Turn costing £44,185 (74" deck) or £61,250 (96" deck).

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5. Financial Implications

- 5.1 Replacements for the 2010 Ford Ranger and 2013 Nissan Navara combined will cost up to £70,000 (new) or £45,000 (used), plus the cost of charging points installation at approximately £5,000 (for 2 chargers).
- 5.2 A replacement ride-on lawn mower would cost up to £61,250 plus £2,450 for a battery charger (at today's market prices). This is significantly more than a diesel lawnmower but could make a larger impact on the Council's fuel usage.
- 5.3 The Council has an EMRs of £34,567 for vehicles and mowers. There is also the current year's budget of £30,000. This gives a total allocated available budget of £64,567.
- 5.4 Funds could be released from the sale of the vehicles to be replaced, although it is anticipated this will be minimal.
- 5.5 A transition to hybrid or electric alternatives will of course result in fuel and operational savings.

6. Legal Powers

- 6.1 The action undertaken is covered by the Localism Act 2011, s.1 the General Power of Competence, for which St Neots Town Council is eligible and is a power of first resort allowing the Council to do anything an individual can do.

ST NEOTS TOWN COUNCIL

Committee	OPERATIONS AND AMENITIES COMMITTEE
Date:	21 st JANUARY 2025
Title:	ENERGISE BUILDING SURVEYS
Contact Officer:	ENVIROMENTAL PROJECT OFFICER

1. Purpose of the Report

- 1.1 To receive and consider a recommendation from the Environment and Emergency Committee on progressing recommendations arising from building surveys as part of transitioning the Council's buildings towards carbon net-zero.

2. Recommendation from the Environment and Emergency Committee

- 2.1 That the Council progresses with the recommended carbon net-zero improvements for Council buildings identified as 'quick wins' as set out in section 4.1 of this report. That funding for implementing recommendations be considered for allocation from the Council's earmarked reserve for Community Buildings.

3. Background

- 3.1 The Environment and Emergency Committee instructed the Environmental Project Officer to engage a suitably qualified contractor to undertake energy audits of seven Council buildings (six owned and one rented) to establish their current Carbon footprint and to recommend actions for improving their efficiency to reach carbon Net Zero.
- 3.2 The Environment and Emergency Committee have received and reviewed the recommendations arising from the surveys. The recommendations provided vary in terms of impact, costs and resource to deliver. However, there are a series of 'quick win' recommendations which are predicted to deliver greater savings than initial costs within the first year and/or have a relatively low initial cost associated with them. It is recommended that the Council progress with those recommendations.
- 3.2 Please be advised that all associated prices are indicative and may not accurately reflect market prices. Energise, who produced the audit and recommendations does not supply or install any recommended products, so have made an estimation of costs, and further surveys and quotes from relevant installers will be required to establish actual costs.

4. Information

4.1 Recommendations arising from the building surveys which have been identified as ‘quick wins’ to help reduce the Council’s Carbon footprint are provided in the below table. It is recommended that the Council progresses these actions, noting that a number of actions are expected to have a payback period of 1 year or less. This means that the costs of implementing the recommendations would be offset by the savings made.

Building	Recommendation	Cost (£)	Payback time (years)	Savings (£)	Savings (MWh)	Savings (tCO2e) (rounded to nearest t)
Depot	Seal 'drying room' door	100	0.1	1100	4200	1
	Implement PIR	800	2	400	1500	0
	Review heating and cooling set points	0 N/A		300	1300	0
Eatons	Implement PIR	200	0.8	300	1100	0
	Upgrade to LED lighting	200	0.4	500	1800	0
	Install daylight sensors for outdoor lighting	95	0.3	300	1100	0
Ex-Servicemen's Club	Review heating and cooling set points	0 N/A		1600	5900	1
	Upgrade to LED lighting	400	1.1	300	1300	0
	Implement PIR	1100	6	200	700	0
	Seal cellar door	50	0.4	100	500	0
Gate Lodge	Upgrade to LED lighting	1000	2.2	400	1400	0
	Implement PIR	800	4.5	200	600	0
Museum	Install timer on POU water heater	55	0.1	500	1900	0
	Implement PIR	300	1.9	100	500	0
	Upgrade to LED lighting (already completed?)	600	1.6	400	1500	0
Man Cave	Upgrade to LED lighting	200	7.3	33	100	0
	Implement PIR	48	4.2	11	44	0
Volunteer Centre	Upgrade to LED lighting	100	1.3	87	300	0
	Install timer on POU water heater	55	1.3	42	200	0
	Implement PIR	97	5.3	18	70	0

5. Financial Implications

5.1 The indicative financial implications linked to this report and the actions recommended within it total £6,200.

5.2 The Council has a Community Buildings Earmarked Reserve of approximately £190,000.

6. Legal Powers

- 6.1 The action undertaken is covered by the Localism Act 2011, s.1 the General Power of Competence, for which St Neots Town Council is eligible and is a power of first resort allowing the Council to do anything an individual can do.

ST NEOTS TOWN COUNCIL

Committee	OPERATIONS AND AMENITIES COMMITTEE
Date:	21 JANUARY 2025
Title:	STREET LIGHT REPORT
Contact Officer/s:	PROJECT DELIVERY MANAGER

1. Purpose of the Report

- 1.1 To provide the committee with information on two faulty streetlights which are located on residential buildings which require the owner's permission for repair.
- 1.2 To seek the committee's instruction on whether to enter discussions on establishing an easement/agreement for the positioning of a street light on a private property or whether to look at relocating the light elsewhere.

2. Recommendations

- 2.1 That the Committee note that permissions for repair have been sought from the freehold owner of The Granary, Ackerman Street for the repair of a streetlight on the building.
- 2.2 That the Committee note permission has been sought from the owner of 9 Ackerman Street to repair a streetlight on the building and the owner is seeking an easement/agreement and compensation for the positioning of the light.
- 2.3 That the Committee advise how it wishes to proceed based on the below options;
 - A) The Town Clerk takes legal advice and engages with the resident to enter into an easement/agreement and discussion around an associated payment/compensation.
 - B) That the Council look to remove the streetlight on the building and look for alternative locations.

3. Background

- 3.1 The Town Council received notification of nonworking streetlights in Ackerman Street, Eynesbury. Two streetlights are located on residential properties, one of which is a house and the other on a block of three flats.
- 3.2 It is not clear how long the lights have not been working for. The Operations Manager instructed Balfour Beatty to investigate the faults and look at repairing the lighting.
- 3.3 The owner of one of the residential properties a faulty light is attached to has requested a wayleaves agreement and compensation for the positioning of the streetlight. Officers are looking for the Committees guidance on how it wishes to proceed.

4. Information

- 4.1. Balfour Beatty investigated the streetlight faults and have advised the Operations Manager that the wall brackets on the properties require rewiring from the feed box to the lantern as the existing cable is too short.
- 4.2. As the streetlights are on residential properties Balfour Betty requested the Town Council obtain permission from the owners to carry out works.
- 4.3. The owner of the freehold for a property comprising of three residential flats has been contacted for permission to carryout repair work and a response is awaited.
- 4.4. The owner of a single dwelling house on which one of the streetlights is located was contacted and has responded requesting a wayleaves agreement and a compensatory back dated payment for the Town Council to use the property since they purchased in the building in August 2021. The resident has advised that if the Council agree to compensation, they will be happy to discuss repairing the light.
- 4.4. The Town Clerk has not been able to find any historical agreements relating to the light, which given the age of the light may not have been installed by the Town Council but adopted at a point in time. Should there be evidence of a previous owner's consent there may be no obligations for the Council to pay any funds for the placement of the light.
- 4.5. No professional advice has been obtained in relation to the matter, however in some cases, a council may have an easement or legal right to maintain public infrastructure on private property. If such rights exist, which is not thought to be the case here this does not usually involve compensation.
- 4.6. In most cases, councils do not automatically pay for having a public streetlight on private property unless a specific agreement requires them to do so. If no prior agreement exists, then a request might be made, particularly if there are grounds showing significant inconvenience.
- 4.7. The Town Council does not pay for easements for any streetlights it maintains in St Neots. Streetlights are of course generally considered public infrastructure that benefits the community.
- 4.8. Officers have asked the streetlight engineer to look at alternative locations for a streetlight in the location.

5. Financial Implications

- 5.1. The Council maintains a revenue budget of £8,500 for the maintenance of the street lighting in the current financial year. The budget has current remaining funds of £5,300.
- 5.2. The Council does not at present pay any annual wayleaves for the positioning of streetlights on residential buildings or have a budget for such payments.

6. Supporting images

9 Ackerman Street



The Granary, Ackerman Street



ST NEOTS TOWN COUNCIL

Committee	OPERATIONS AND AMENITIES COMMITTEE
Date:	21 st JANUARY 2025
Title:	NEW PLAY PARK PROVISION IN EATON FORD
Contact Officer/s:	OPERATIONAL MANAGER, PROJECT DELIVERY MANAGER

1. Purpose of the Report

- 1.1 To seek the committee's consideration and decision on a scope of the project to deliver new play park in Eaton Ford area, proposed play park locations and project plan.
- 1.2 To provide the committee with information supporting the recommendation.

2. Recommendations

- 2.1 That the Committee approves delivery of the 3 (three) smaller play parks instead 1 (one) large in order to cover/serve the wider area, minimise overlapping with existing play parks, and to provide best possible solution regarding the time travel to the play grounds and safety of the travel.
- 2.2 That the Committee approves in principle proposed locations for the new play parks and delegates the officers to negotiate the terms of the use of land with the landlords – HDC.
- 2.3 That the Committee delegates the officers to prepare Detailed Cost and Project Plan (incl. design/layout and specification proposals) to deliver three new play parks as proposed in accordance and based on the outcomes of the negotiations with the landlord and report the proposals back to the Committee for consideration and approval.

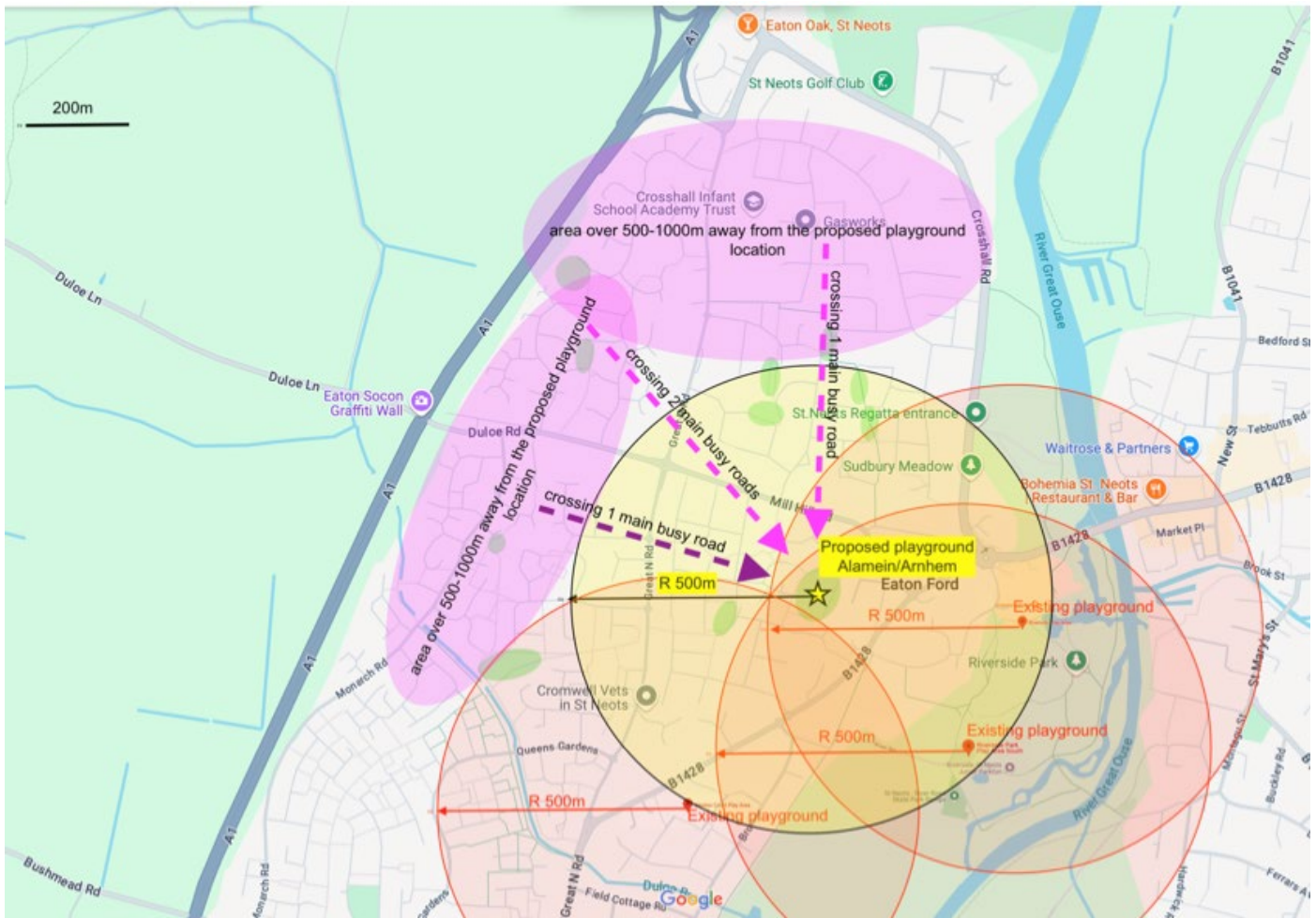
3. Background

- 3.1 The Council decided earlier to review the existing play park provision in St Neots to identify the areas of the most deficit. It's been defined that Eaton Ford area is in a most need of a new play park.
- 3.2 Later the Strategic Group proposed new play park provision in Eaton Ford as a strategic project for the Council and Committee agreed with that.
- 3.3 The Committee requested the Project Delivery Manager to prepare and report back for Committee's consideration the proposals for the play park location and project plan.

4. Information

- 4.1. During some previous discussions the Alamein Court Green was considered as the most suitable location for the new all-age play park provision in Eaton Ford.

- 4.2. Following the Committee’s recommendation the officers carried out some desk studies to:
- a) analyse current playgrounds in Eaton Ford and closest areas
 - b) identify potential locations of the new play park
 - c) consider the covering areas for existing and new play parks to serve the most of the residents of Eaton Ford
 - d) consider the safety matters, accessibility and convenience for new play park
 - c) prepare the high level project plan to deliver the new play park
- 4.3. There are no play parks in Eaton Ford at the moment except the small play area at the back of the Barley Mow Pub. However, 2 large all-age play parks located in Riverside Park with the close proximity to South-East part of the Eaton Ford as shown on the diagram below:



Also, there is a small Playground further down next to the St Neots Road.

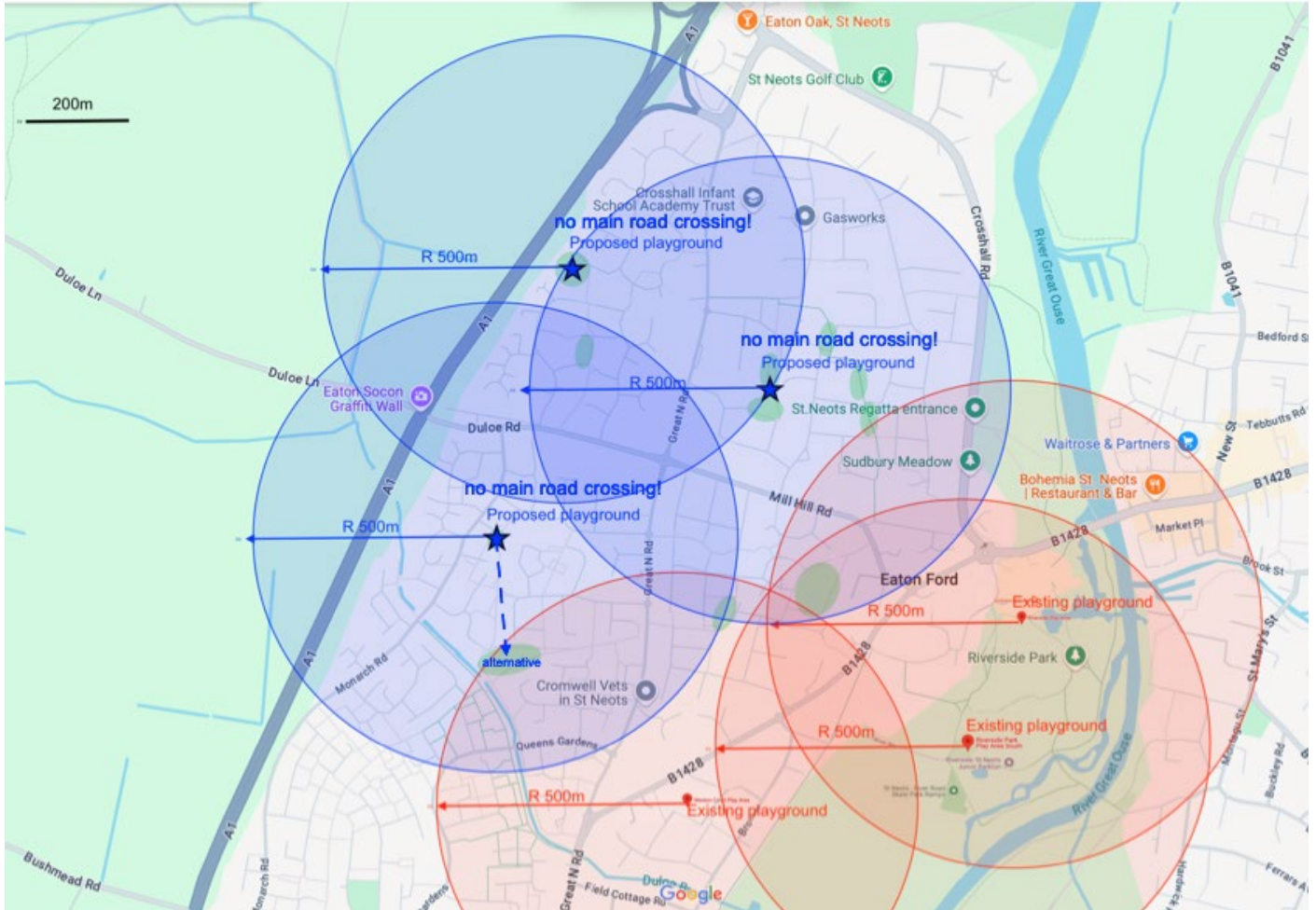
- 4.4. Assuming that the 500m distance is maximum suitable distance to travel/walk to the play park with the young children and close enough for older children to be not far from homes on their own, existing play parks are heavily overlapping and covering most of the South-East area of the Eaton Ford.
- 4.5. Previously proposed and considered location for the new play park on Alamein Court Green almost fully overlaps with the existing play grounds 500m service radius and leaves uncovered other areas of the Eaton Ford to the West of Great North Road and to the North of Mill Hill Road and Duloe Road. In case of placing new play park on

AGENDA ITEM 10

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the Alamein Court Green most of the residents must cross the major reasonably busy roads without regulated crossings to access the play park (Great North Road, Mill Hill Road, Duloe Road). This should be considered as a safety issue and reduce the use of the play park by the children able to travel there on their own.

4.6. Alternative locations were considered and analysed by the officers as shown on diagram below:



Proposed potential locations are:

- 1) Burwell Rd green area to serve the part of Eaton Ford limited by A1, Great North Road and Duloe Road
- 2) Otter Way/Axis Way green areas to serve part of Eaton Socon/Eaton Ford limited by A1, Great North Road and Duloe Brook
- 3) Raynolds Cl/Romney Cr Green areas (5 potential greens to choose) to serve the area boarded by Crosshall Rd, Great North Rd, and Mill Hill Road.

Provision of the three small play parks (LAPS) on proposed locations covers the entire area of Eaton Ford and North-West part of Eaton Socon, avoids overlaps with existing play parks and reduce the safety risks of crossing the main roads.

4.7. There used to be a playground on a green next to the Otter Way.

5. Financial Implications

5.1. All proposed locations for the new playgrounds placed on the land owned by District Council. As a result there may be different/opposite outcomes for the cost:

- 1) Potential lease/purchase should be considered which will increase the cost of the project
- 2) joint project with HDC which will reduce the cost by no charge for use of land and access to additional funding opportunities.

5.2 There are existing Town Council play parks on HDC land (Nelson Road) for which a lease on a peppercorn basis was agreed. It is likely this would be the most appropriate solution to using HDC land should those sites be seen by the Committee as a preference.

6. Supporting materials

6.1. Detailed comparison of options

	One Large Play Park Alamein Court/Arnhem Close Green	Three smaller playgrounds Green areas within Eaton Ford and Eaton Socon- TBD
Category		
1. Safety	<ul style="list-style-type: none"> 1. Larger audience may cause the conflicts in demand of use of equipment 2. Wide range of ages: higher risk to small kids 3. Crossing main roads required to access the Play Park 	<ul style="list-style-type: none"> 1. Serve local communities where people more likely to know each other: more friendly and inclusive environment 2. Less demand on use of equipment due to lower numbers of audience: higher public satisfaction 3. No road crossings: kids can be left or come on their own
2. Accessibility	<ul style="list-style-type: none"> 1. Most of the Eaton Ford lays over 1000m distance from the Play Park: 15-25min walk with small kids 2. Require some additional infrastructural adjustments for accessibility and safety: zebra crossings/traffic lights, speed control/reduce measures 	<ul style="list-style-type: none"> 1. Easy access from the local neighbourhood: 5-10min 2. No major adjustments to the road infrastructure
3. Community Value	<ul style="list-style-type: none"> 1. Overlapping with all 3 (three) existing play grounds 2. Not providing the play park function to most of the Eaton Ford Area 3. Larger scale project: time to build, deliveries, noise from works 	<ul style="list-style-type: none"> 1. Fills gap rather than replication services. 2. Serves wider community 3. Faster delivery on a smaller scale projects, can be done in stages starting with the areas most distant from existing playgrounds.
4. Environmental Impact	<ul style="list-style-type: none"> 1. Severe change to the neighbourhood landscape by reducing the space of the largest green area 2. Potential negative impact on environment must be considered: area is populated by hedgehogs and bats 	<ul style="list-style-type: none"> 1. Improvement of the small abandoned green empty areas

6.2. High Level Project Plan**Eaton Ford Play Park Provision. Project Plan.****Stage 1: Mapping Existing Playgrounds - COMPLETE**

1. Conduct an analysis of existing playgrounds in Eaton Ford.
2. Identify gaps in service to prioritise underserved areas.

Stage 2: Option Analysis- ONGOING

1. Assess all alternative proposals considering proximity to existing playgrounds.
2. Evaluate feasibility and community impact.
3. Recommend preferred option to the Council
4. Identify the owners of plots of land for preferred option.
5. Conduct preliminary consultations regarding the opportunity to use the land for playground provision.
6. Define in principle terms and conditions of the possible agreement.

Stage 3: Stakeholder Engagement/Consultation - NEXT

1. Engage local residents and community groups to confirm the demand for a new playground in the proposed areas.
2. Incorporate feedback into the decision-making process.

Stage 4: Design and Approval

1. Conduct tender for play park design and construction.
2. Finalise design with preferred contractor.
3. Obtain necessary approvals and planning permissions.

Stage 5: Construction and Rollout

1. Proceed with development in the selected area/s.
2. Ensure regular community updates during construction.

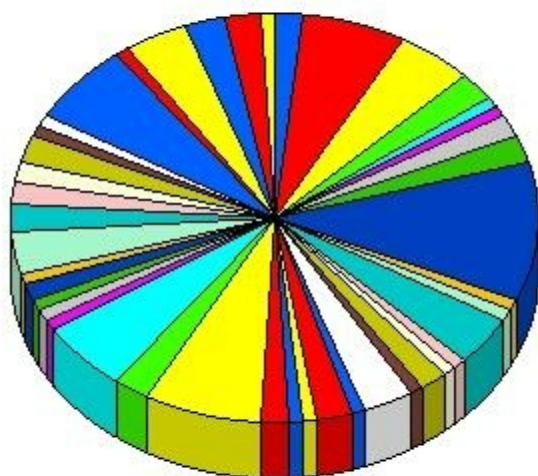
Stage 6: Launch and Review

1. Organise an opening event to introduce the new playground.
2. Implement a feedback mechanism to assess community satisfaction post-launch.

Incidents Summary Analysis by Zone

01/11/2024 00:00:00 to 30/11/2024 23:59:00

No. of Incidents by Sub Category



Aggravating Behaviour	6.3%
Assault	4.8%
Attempted Shoplifting (Deterred)	2.4%
Banking Protocol	0.8%
Breach Court Order	0.8%
Building	1.6%
Burglary	2.4%
Concern for Person	11.1%
Domestic Violence	0.8%
Drink Driving	0.8%
Drunk & Disorderly	4.0%
Fail to Stop	0.8%
Free Runners	0.8%
High Risk (Vulnerable) Misper	1.6%
Hoax Call Emergency Services	0.8%
Huntingdon	3.2%
Intruder Alarm	0.8%
Local Police Operations	2.4%
Missing Person - Child	0.8%
Missing Persons - Adult	8.8%
Nudity (Partial/Full)	1.6%
Observation Request	7.1%
Other	2.4%
Person(s)	5.6%
Total:	100.0%

<u>Category</u>	<u>Total</u>
Affray	2
Aggravating Behaviour	8
Assault	6
Attempted Shoplifting (Deterred)	3
Banking Protocol	1
Breach Court Order	1
Building	2
Burglary	3
Concern for Person	14
Domestic Violence	1
Drink Driving	1
Drunk & Disorderly	5
Fail to Stop	1
Free Runners	1
High Risk (Vulnerable) Misper	2
Hoax Call Emergency Services	1
Huntingdon	4
Intruder Alarm	1
Local Police Operations	3

	<u>Total</u>
Missing Person - Child	1
Missing Persons - Adult	1
Nudity (Partial/Full)	2
Observation Request	9
Other	3
Person(s)	7
Personal Attack Alarm	1
Possession	1
Private Dwelling	1
Public Disorder	2
Ramsey	1
Retail Theft	4
RTC	3
Sexual Assault	2
Shoplifting	2
St Ives	3
St Neots	1
Street Drinkers	1
Sub Category Not Defined	8
Theft of Vehicle	1
Threats of Violence	5
Verbal/Racial Abuse	3
Violence with Weapon	3
Welfare of an Animal	1
Total No. of Incidents	126

Call Source Summary

Zone: Huntingdon

<u>Call Source</u>	<u>No. of Incidents</u>
CCTV Airwaves Police - Outbound	1
Data Handling Request - Internal	2
Data Handling Request - Police	1
Data Handling Request - Police (Dams)	1
Fire Service	1
HBAC Radio (Day/Night Time) - Inbound	14
HDC Local Authority	1
Non Used - Monitored Only	4
Police - Telephone	6
Police Airwave - Inbound	37
Police Airwave - Monitored Only	3
Police Other - Inbound	1
Third Party Agency - Inbound	1

Total No. of Incidents in Zone Huntingdon: 73

Zone: Ramsey

<u>Call Source</u>	<u>No. of Incidents</u>
Data Handling Request - Police (Dams)	1
Police Airwave - Inbound	7

Total No. of Incidents in Zone Ramsey: 8

Zone: St Ives

<u>Call Source</u>	<u>No. of Incidents</u>
CCTV Airwaves Police - Outbound	3
Data Handling Request - Police (Dams)	3
HBAC Radio (Day/Night Time) - Inbound	4
Police Airwave - Inbound	10

Total No. of Incidents in Zone St Ives: 20

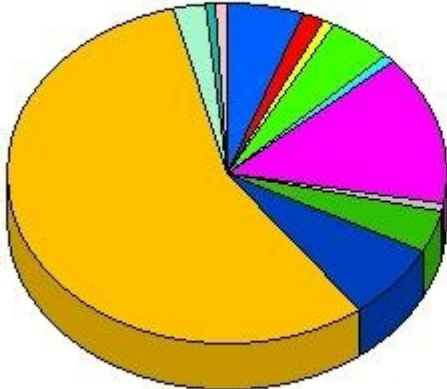
Zone: St Neots

<u>Call Source</u>	<u>No. of Incidents</u>
CCTV Airwaves Police - Outbound	3
Data Handling Request - Police (Dams)	1
Non Used - Monitored Only	1
Police - Telephone	3
Police Airwave - Inbound	17

Total No. of Incidents in Zone St Neots: 25

Total No. of Incidents : 126

No. of Incidents by Call Source



CCTV Airwaves Police - Outbound	5.6%
Data Handling Request - Internal	1.6%
Data Handling Request - Police	0.8%
Data Handling Request - Police (Dams)	4.8%
Fire Service	0.8%
HBAC Radio (Day/Night Time) - Inbound	14.3%
HDC Local Authority	0.8%
Non Used - Monitored Only	4.0%
Police - Telephone	7.1%
Police Airwave - Inbound	56.3%
Police Airwave - Monitored Only	2.4%
Police Other - Inbound	0.8%
Third Party Agency - Inbound	0.8%
Total	100.0%

Camera Summary

Zone: Huntingdon

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
1001 High St St Marys St 73	High Street/St Marys Street	6
1002 High St Hartford Rd 74	High Street/Hartford Road	12
1003 High St/St Benedicts Co	High St/St Benedicts Court	16
1004 High Street/Germain Wa	High Street/Germain Walk	9
1005 Market Hill (79)	Market Hill	16
1006 High St George St 80	High Street/George Street	11
1007 High Street North (81)	High Street North	7
1008 St Johns Street/High St	St Johns Street/High Street	7
1009 St Benedicts Court Cen	St Benedicts Court Centre	2
1010 Princes Street/All Saints	Princes Street/All Saints Passage	1
1011 Princes Street/Bus Stat	Princes Street/Bus Station	7
1013 Trinity Place Car Park (Trinity Place Car Park	10
1014 St Benedicts Court/Wait	St Benedicts Courtb/Waitrose	1
1015 Chequers Court/St Germ	Chequers Court/St Germain	7
1016 Grammer School Walk (Grammer School Walk	1
1017 Walden Road/Bus Stat	Walden Road/Bus Station	1
1019 Sallowbush Road (90)	Sallowbush Road	3
1020 Suffolk House (92)	Suffolk House	3
1021 Oak Tree Centre/Sapley	Oak Tree Centre/Sapley Shops	5
1022 Huntingdon Rec Centr	Huntingdon Rec Centre/St Peters Road	1
1023 Huntingdon Rec Centr	Huntingdon Rec Centre/Swimming Pool C	1
1024 Riverside Car Park (98)	Riverside Car Park	7
1025 Sainsburys CP 1 (99)	Sainsburys Car Park 1	8
1026 Sainsburys CP 2 (100)	Sainsburys Car Park 2	13
1027 Bridge Place CP 1 (110)	Bridge Place Car Park 1	1
1028 Bridge Place CP 2 (111)	Bridge Place Car Park 2	4
1029 St Peters Road/Clifton R	St Peters Road/Clifton Road	3
1030 Castle Hill (114)	Castle Hill	7
1031 Medway Centre 1 (105)	Medway Centre 1	4
1033 St Germain Street Car P	St Germain Street Car Park	1
1036 Brampton Road/George	Brampton Road/George Street	4
1037 High Street South/Rive	High Street South/Riverside Road	10
1038 Ermine Street (120)	Ermine Street	4
1039 Nene Road (76)	Nene Road	5
1043 Huntingdon Bus Station	Huntingdon Bus Station	1
1044 Huntingdon Bus Station	Huntingdon Bus Station	1
1045 Huntingdon Bus Station	Huntingdon Bus Station	1
1046 Huntingdon Bus Station	Huntingdon Bus Station	1
1047 George Street/St John S	George Street/St John Street	10
1048 Bloomfield Park	Town/Bloomfield Park	3
1049 Coneygear Park	Coneygear Road	4
1501 Huntingdon MSCP Gro	Huntingdon MSCP Ground Floor	4
1502 Huntingdon MSCP Gro	Huntingdon MSCP Ground Floor	3
1503 Huntingdon MSCP 1st F	Huntingdon MSCP 1st Floor	1
1504 Huntingdon MSCP 1st F	Huntingdon MSCP 1st Floor	1
1505 Huntingdon MSCP 2nd F	Huntingdon MSCP 2nd Floor	1
1506 Huntingdon MSCP 2nd F	Huntingdon MSCP 2nd Floor	1
1507 Huntingdon MSCP Roo	Huntingdon MSCP Rooftop	1
1508 Huntingdon MSCP Roo	Huntingdon MSCP Rooftop	1
1509 Huntingdon MSCP Sta	Huntingdon MSCP Stairs Ground Floor	1
1510 Huntingdon MSCP Sta	Huntingdon MSCP Stairs 1st Floor	1

1511 Huntingdon MSCP Sta	Huntingdon MSCP Stairs 2nd Floor	2
1512 Huntingdon MSCP Sta	Huntingdon MSCP Stairs Rooftop	1
1513 Huntingdon MSCP Left	Huntingdon MSCP Left Lift	2
1514 Huntingdon MSCP Rig	Huntingdon MSCP Right Lift	1
1515 Emergency Stairs Exter	Huntingdon Multistorey	2
1516 Emergency Stairs Groun	Huntingdon Multistorey	1
1517 Emergency Stairs Groun	Huntingdon Multistorey	1
1518 Emergency Stairs 1st Ex	Huntingdon Multistorey	1
1519 Emergency Stairs 1st to 2	Huntingdon Multistorey	1
1520 Emergency Stairs 2nd E	Huntingdon Multistorey	1
1521 Emergency Stairs 2nd t	Huntingdon Multistorey	1
1522 Emergency Stairs 3rd E	Huntingdon Multistorey	1
1523 Main Stairs Ground to 1	Huntingdon Multistorey	1
1524 Main Stairs 1st Lobby	Huntingdon Multistorey	1
1525 Main Stairs 1st to 2nd	Huntingdon Multistorey	1
1526 Main Stairs 2nd Lobby	Huntingdon Multistorey	1
1527 Main Stairs 2nd to 3rd	Huntingdon Multistorey	1
1528 Main Stairs 3rd	Huntingdon Multistorey	1
1601 Front Car Park (65)	Front Car Park	1
1602 Main Entrance/Exit (66)	Main Entrance/Exit	1
1603 Rear Car Park 1 (67)	Rear Car Park 1	1
1604 Storage Area (68)	Storage Area	1
1605 Rear Car Park 2 (69)	Rear Car Park 2	1
1606 Barrier (70)	Barrier	1
5023 Civic Suite GF	HDC Pathfinder Hse Civic Suite Ground F	1

Total No. of Incidents in Zone Huntingdon: 73

Zone: Ramsey

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
1401 High Street/Great Whyt	High Street/Great Whyte	4
1402 Great Whyte/Little Why	Great Whyte/Little Whyte	4
1403 Little Whyte (35)	Little Whyte	4
1404 The Mews Car Park (3)	The Mews Car Park	3
1405 Ramsey Fire Station	Great Whyte	4

Total No. of Incidents in Zone Ramsey: 8

Zone: St Ives

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
1301 Market Road/Priory Ro	Market Road/Priory Road	2
1302 Market Hill (49)	Market Hill	3
1303 Bridge Street/Crown St	Bridge Street/Crown Street	11
1304 The Broadway (51)	The Broadway	13
1305 The Waits/Ramsey Roa	The Waits/Ramsey Road	2
1306 White Hart Lane/The Q	White Hart Lane/The Quadrant	1
1308 The Quay/Bridge Street	The Quay/Bridge Street	5
1315 Darwood Road Car Par	Darwood Road Car Park	1

Total No. of Incidents in Zone St Ives: 20

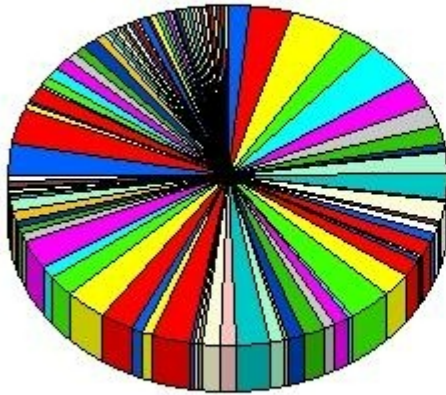
Zone: St Neots

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
1101 Riverside Car Park (1)	Riverside Car Park	9
1102 Market Square 1 (2)	Market Square 1	12
1103 South Street/High Street	South Street/High Street	7
1104 High Street (6)	High Street	5
1105 High Street/Huntingdon	High Street/Huntingdon Street	10
1107 South Street (4)	South Street	3
1108 Lidl Car Park (8)	Lidl Car Park	2
1109 Tebbutts Road Car Park	Tebbutts Road Car Park	3
1110 Priory Lane (10)	Priory Lane	4
1111 New Street/Tan Yard (New Street/Tan Yard	4
1112 Skateboard Park (13)	Skateboard Park	1
1119 Brook Street (19)	Brooks Street	1
1120 Priory Park Pavillion 1 (Priory Park Pavillion 1	1
1121 Priory Park Pavillion 2 (Priory Park Pavillion 2	1

Total No. of Incidents in Zone St Neots: 25

Total No. of Incidents : 126

No. of Incidents by Camera

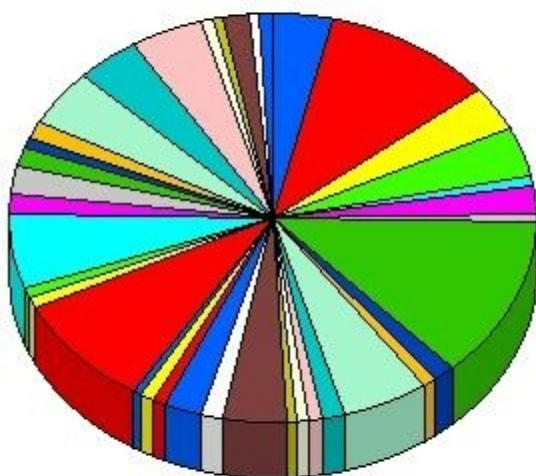


1001 High Street (73)	1.6%
1002 High St Hartford Rd 74	3.1%
1003 High St/St Benedicts Court (75)	4.2%
1004 High Street/Germain Walk (78)	2.4%
1005 Market Hill (79)	4.2%
1006 High St George St 80	2.9%
1007 High Street North (81)	1.8%
1008 St Johns Street/High Street (108)	1.8%
1009 St Benedicts Court Centre (77)	0.5%
1010 Princes Street/All Saints Passage (82)	0.3%
1011 Princes Street/Bus Station (83)	1.8%
1013 Trinity Place Car Park (86)	2.6%
1014 St Benedicts Court/Waltrose (89)	0.3%
1015 Chequers Court/St Germain (97)	1.8%
1016 Grammar School Walk (115)	0.3%
1017 Walden Road/Bus Station (117)	0.3%
1019 Sallowbush Road (90)	0.8%
1020 Suffolk House (92)	0.8%
1021 Oak Tree Centre/Sapley Shops (94)	1.3%
1022 Huntingdon Rec Centre/St Peters Road (95)	0.3%
1023 Huntingdon Rec Centre/Swimming Pool CP (96)	0.3%
1024 Riverside Car Park (98)	1.8%
Total:	100.0%

Incidents Summary Analysis by Zone

01/12/2024 00:00:00 to 31/12/2024 23:59:00

No. of Incidents by Sub Category



Aggravating Behaviour	10.4%
Assault	3.7%
Attempted Shoplifting (Deterred)	3.7%
Broken Down Vehicle	0.7%
Burglary	2.2%
Business Property	0.7%
Concern for Person	12.7%
Dangerous Driving	1.5%
Domestic Violence	0.7%
Drink Driving	5.2%
Drunk & Disorderly	1.5%
Fail to Stop	0.7%
Free Runners	0.7%
Help Points	0.7%
High Risk (Vulnerable) Misper	3.7%
Huntingdon	1.5%
Intruder Alarm	2.2%
Missing Person - Child	0.7%
Missing Persons - Adult	0.7%
Nudity (Partial/Full)	0.7%
Observation Request	9.0%
Other	0.7%
Person (with Violence)	0.7%
Person(s)	6.0%
Total:	100.0%

<u>Category</u>	<u>Total</u>
Affray	5
Aggravating Behaviour	14
Assault	5
Attempted Shoplifting (Deterred)	5
Broken Down Vehicle	1
Burglary	3
Business Property	1
Concern for Person	17
Dangerous Driving	2
Domestic Violence	1
Drink Driving	7
Drunk & Disorderly	2
Fail to Stop	1
Free Runners	1
Help Points	1
High Risk (Vulnerable) Misper	5
Huntingdon	2
Intruder Alarm	3
Missing Person - Child	1

	<u>Total</u>
Missing Persons - Adult	1
Nudity (Partial/Full)	1
Observation Request	12
Other	1
Person (with Violence)	1
Person(s)	8
Personal Attack Alarm	2
Possession	3
Public Disorder	2
Retail Theft	1
RTC	2
Shoplifting	6
St Neots	5
Sub Category Not Defined	6
Theft from Vehicle	1
Theft of Vehicle	1
Threats of Violence	2
Vehicle	1
Vehicle/Motorbike	1
Total No. of Incidents	134

Call Source Summary

Zone: Huntingdon

<u>Call Source</u>	<u>No. of Incidents</u>
CCTV Airwaves Police - Outbound	4
CCTV HBAC - Outbound	2
Data Handling Request - Police	1
Data Handling Request - Police (Dams)	1
HBAC Radio (Day/Night Time) - Inbound	16
HDC Local Authority	1
Non Used - Monitored Only	2
Police - Telephone	5
Police Airwave - Inbound	48
Police Other - Inbound	1

Total No. of Incidents in Zone Huntingdon: 81

Zone: Ramsey

<u>Call Source</u>	<u>No. of Incidents</u>
Police Airwave - Inbound	3

Total No. of Incidents in Zone Ramsey: 3

Zone: St Ives

<u>Call Source</u>	<u>No. of Incidents</u>
CCTV Airwaves Police - Outbound	1
HBAC Radio (Day/Night Time) - Inbound	6
Non Used - Monitored Only	2
Police - Telephone	2
Police Airwave - Inbound	15

Total No. of Incidents in Zone St Ives: 26

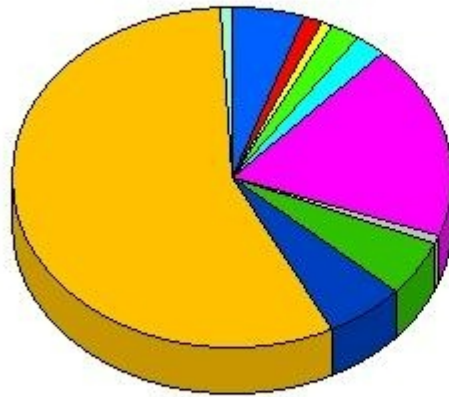
Zone: St Neots

<u>Call Source</u>	<u>No. of Incidents</u>
CCTV Airwaves Police - Outbound	2
Data Handling Request - Internal	1
Data Handling Request - Police	2
Data Handling Request - Police (Dams)	2
HBAC Radio (Day/Night Time) - Inbound	3
Non Used - Monitored Only	3
Police - Telephone	1
Police Airwave - Inbound	10

Total No. of Incidents in Zone St Neots: 24

Total No. of Incidents : 134

No. of Incidents by Call Source



CCTV Airwaves Police - Outbound	5.2%
CCTV HBAC - Outbound	1.5%
Data Handling Request - Internal	0.7%
Data Handling Request - Police	2.2%
Data Handling Request - Police (Dams)	2.2%
HBAC Radio (Day/Night Time) - Inbound	18.7%
HDC Local Authority	0.7%
Non Used - Monitored Only	5.2%
Police - Telephone	6.0%
Police Airwave - Inbound	56.7%
Police Other - Inbound	0.7%
Total:	100.0%

Camera Summary

Zone: Huntingdon

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
1001 High St St Marys St 73	High Street/St Marys Street	11
1002 High St Hartford Rd 74	High Street/Hartford Road	13
1003 High St/St Benedicts Co	High St/St Benedicts Court	27
1004 High Street/Germain Wa	High Street/Germain Walk	15
1005 Market Hill (79)	Market Hill	20
1006 High St George St 80	High Street/George Street	17
1007 High Street North (81)	High Street North	10
1008 St Johns Street/High St	St Johns Street/High Street	11
1009 St Benedicts Court Cen	St Benedicts Court Centre	9
1010 Princes Street/All Saints	Princes Street/All Saints Passage	6
1011 Princes Street/Bus Stat	Princes Street/Bus Station	9
1012 Princes Street Car Park (Princes Street Car Park	7
1013 Trinity Place Car Park (Trinity Place Car Park	12
1014 St Benedicts Court/Wait	St Benedicts Courtb/Waitrose	5
1015 Chequers Court/St Germ	Chequers Court/St Germain	17
1016 Grammer School Walk (Grammer School Walk	8
1017 Walden Road/Bus Stat	Walden Road/Bus Station	8
1018 Great Northern Street C	Great Northern Street Car Park	6
1019 Sallowbush Road (90)	Sallowbush Road	5
1020 Suffolk House (92)	Suffolk House	5
1021 Oak Tree Centre/Sapley	Oak Tree Centre/Sapley Shops	6
1022 Huntingdon Rec Centr	Huntingdon Rec Centre/St Peters Road	6
1023 Huntingdon Rec Centr	Huntingdon Rec Centre/Swimming Pool C	3
1024 Riverside Car Park (98)	Riverside Car Park	6
1025 Sainsburys CP 1 (99)	Sainsburys Car Park 1	18
1026 Sainsburys CP 2 (100)	Sainsburys Car Park 2	20
1027 Bridge Place CP 1 (110)	Bridge Place Car Park 1	3
1028 Bridge Place CP 2 (111)	Bridge Place Car Park 2	5
1029 St Peters Road/Clifton R	St Peters Road/Clifton Road	2
1030 Castle Hill (114)	Castle Hill	3
1031 Medway Centre 1 (105)	Medway Centre 1	4
1033 St Germain Street Car P	St Germain Street Car Park	4
1036 Brampton Road/George	Brampton Road/George Street	8
1037 High Street South/Rive	High Street South/Riverside Road	11
1038 Ermine Street (120)	Ermine Street	8
1039 Nene Road (76)	Nene Road	4
1040 Stukeley Meadows Ska	Stukeley Meadows Skate Park	3
1043 Huntingdon Bus Station	Huntingdon Bus Station	2
1044 Huntingdon Bus Station	Huntingdon Bus Station	1
1045 Huntingdon Bus Station	Huntingdon Bus Station	1
1046 Huntingdon Bus Station	Huntingdon Bus Station	1
1047 George Street/St John S	George Street/St John Street	12
1048 Bloomfield Park	Town/Bloomfield Park	2
1049 Coneygear Park	Coneygear Road	3
1515 Emergency Stairs Exter	Huntingdon Multistorey	1
5022 Central Walkway	HDC Pathfinder Hse - Outside Cental Wa	1

Total No. of Incidents in Zone Huntingdon:

81

Zone: Ramsey

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
1401 High Street/Great Whyt	High Street/Great Whyte	1
1402 Great Whyte/Little Why	Great Whyte/Little Whyte	2
1403 Little Whyte (35)	Little Whyte	1
1404 The Mews Car Park (3	The Mews Car Park	2
1405 Ramsey Fire Station	Great Whyte	2

Total No. of Incidents in Zone Ramsey: 3

Zone: St Ives

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
1301 Market Road/Priory Ro	Market Road/Priory Road	6
1302 Market Hill (49)	Market Hill	4
1303 Bridge Street/Crown St	Bridge Street/Crown Street	7
1304 The Broadway (51)	The Broadway	12
1305 The Waits/Ramsey Roa	The Waits/Ramsey Road	11
1306 White Hart Lane/The Q	White Hart Lane/The Quadrant	4
1307 Crown Place East Street	Crown Place East Street	4
1308 The Quay/Bridge Street	The Quay/Bridge Street	7
1309 Warners Park (58)	Warners Park	1
1310 Globe Car Park/West S	Globe Car Park/West Street	4
1311 Waitrose Car Park (43)	Waitrose Car Park	3
1313 Short Stay Car Park Cen	Short Stay Car Park Central	2
1314 Bus Station/Cattle Mark	Bus Station/Cattle Market Car Park	5
1315 Darwood Road Car Par	Darwood Road Car Park	4
1317 London Road (59)	London Road	6
1318 Ramsey Road/Kings He	Ramsey Road/Kings Hedges	6
1319 St Ivo Centre Car Park 1	St Ivo Centre Car Park 1	1

Total No. of Incidents in Zone St Ives: 26

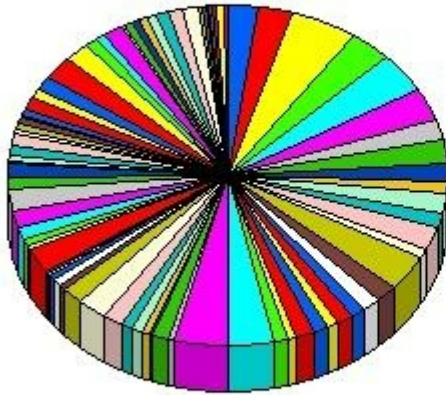
Zone: St Neots

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
1101 Riverside Car Park (1)	Riverside Car Park	7
1102 Market Square 1 (2)	Market Square 1	8
1103 South Street/High Street	South Street/High Street	10
1104 High Street (6)	High Street	6
1105 High Street/Huntingdon	High Street/Huntingdon Street	7
1106 Market Street 2 (3)	Market Street 2	2
1107 South Street (4)	South Street	3
1109 Tebbutts Road Car Park	Tebbutts Road Car Park	4
1110 Priory Lane (10)	Priory Lane	5
1111 New Street/Tan Yard (New Street/Tan Yard	4
1112 Skateboard Park (13)	Skateboard Park	2
1119 Brook Street (19)	Brooks Street	3
1120 Priory Park Pavillion 1 (Priory Park Pavillion 1	2
1121 Priory Park Pavillion 2 (Priory Park Pavillion 2	2

Total No. of Incidents in Zone St Neots: 24

Total No. of Incidents : 131

No. of Incidents by Camera



1001 High Street (73)	2.1%
1002 High St Hartford Rd 74	2.5%
1003 High St/St Benedicts Court (75)	5.2%
1004 High Street/Germain Walk (78)	2.9%
1005 Market Hill (79)	3.9%
1006 High St George St 80	3.3%
1007 High Street North (81)	1.9%
1008 St Johns Street/High Street (108)	2.1%
1009 St Benedicts Court Centre (77)	1.7%
1010 Princes Street/All Saints Passage (82)	1.2%
1011 Princes Street/Bus Station (83)	1.7%
1012 Princes Street Car Park (84)	1.3%
1013 Trinity Place Car Park (86)	2.3%
1014 St Benedicts Court/Walrose (89)	1.0%
1015 Chequers Court/St Germain (97)	3.3%
1016 Grammer School Walk (115)	1.5%
1017 Walden Road/Bus Station (117)	1.5%
1018 Great Nothern Street Car Park (88)	1.2%
1019 Sallowbush Road (90)	1.0%
1020 Suffolk House (92)	1.0%
1021 Oak Tree Centre/Sapley Shops (94)	1.2%
1022 Huntingdon Rec Centre/St Peters Road (95)	1.2%
Total:	100.0%



Equipment Hire Policy

Reference	SNTC/EV002	Adopted by
Prepared by	J Coleman (Communications and Events Officer)	Adopted date
Monitored by	Deputy Town Clerk	Minute reference
Monitoring Review	Every 4 Years	Review date

1. INTRODUCTION

1.1 The purpose of this policy is to ensure its equipment is maintained to the highest standard for use by all stakeholders, while still being available for use to third party organisations who are local community groups/not for profit organisations for community events held within the town.

1.2 Due to the increasing wear and tear of equipment and the operation cost associated with the loan of equipment, the Town Council will only loan equipment to the following organisations for 1 annual event each year:

- 1.2.1 St Neots Museum – Living History Festival
- 1.2.2 Eaton Socon Community Association
- 1.2.3 Loves Farm Community Association
- 1.2.4 Wintringham Community Association
- 1.2.5 Eynesbury Community Association
- 1.2.6 Any charity which is being supported by the Mayor during their term in office

1.3 The equipment is available free of charge for use to the above-listed organisations during normal council operational times. Outside of these times a fee will be levied to cover additional staffing costs for out of hours working and subject to our terms and conditions set out in the 'Equipment Loan Hire Agreement' attached in appendix A.

2. EQUIPMENT AVAILABLE

2.1 The items the Town Council have available on loan include:

- Gazebos
- PA System
- Projector
- Tables & Chairs
- Barriers
- Litter Pickers



3. REQUESTING FOR LOAN EQUIPMENT

- 3.1 An "Equipment Loan Agreement" Form (appendix A) must be completed and signed by the borrower; this will ensure that the borrower agrees to pay for any damages which may occur to the Town Council's equipment during the loan period.
- 3.2 The Town Clerk has the discretion to make exceptions to this policy based upon the nature of request received.
- 3.3 Those requesting to loan the equipment must provide a minimum of 3 months' notice and complete the "Equipment Loan Hire Agreement" to confirm liability, delivery and collection dates and times.

4. EQUIPMENT PURCHASED FOR SPECIFIC PURPOSES

- 4.1 The Council will not hire out equipment which the Council has resolved to purchase for a specific purpose (*e.g. Market Square bistro chairs/tables*) and which is needed or intended to be used only to deliver on that purpose. The exception to this will be where the Council resolves that equipment can be hired out or used in an alternative way.