



Operations & Amenities Committee

Present: Cllrs Goodman (Chairperson), Collins, Hitchin, and Maslen

In attendance: Deputy Town Clerk, Operations Manager, Project Deliver Manager

Absent: Cllrs Dunford and Johnson

Minutes of the meeting of the **Operations & Amenities committee** held on **Tuesday 11th February 2025** at **7.15pm** in the Eaton's Centre, The Maltings, St Neots, PE19 8ES.

Public Participation

There was one member of the public present.

ACTIONS

102 Apologies for Absence

Apologies were noted from Cllrs Chapman, Bolanz and Cooper-Marsh.

Admin

103 Declarations of Interest

There were none.

104 Minutes

RESOLVED to approve the minutes of the meeting of the Operations and Amenities Committee held on 21st January 2025 as a true and accurate record.

105 St Neots Museum

Museum Roof

Additional works were carried out to the Museum roof due to more extensive damage discovered whilst carrying out the approved works. These were essential to complete the previously approved scope of works.

RESOLVED that this committee recommends to the Finance and Governance Committee that the Council release £5,900.00 in funding from the earmarked reserve for Community Buildings to pay for unexpected works completed as part of repairing and securing the museum roof.

Museum Air Conditioning

Part of the roof works involved the decommissioning of some old AC units that were reaching the end of their lives and beyond economical repair.

RESOLVED that the Committee recommend that the Council release up to £5,000.00 (£4,398.38 as quoted with 7.5% discount for replacement of all three units and the rest as contingency for related electric works and materials) in funding from the



earmarked reserve for Community Buildings to supply, install, and commission a replacement:

- Mitsubishi HI 2.5kw wall mounted system serving the Storeroom (£1,390.00 before discount)
- Mitsubishi HI 5kw wall mounted system serving the Old Court Room (£1,975.00 before discount)
- Mitsubishi HI 2.5kw wall mounted system serving the Home Life Gallery (£1,390.00 before discount)

106 Action list

Members received and noted the committee action list.

107 Local Highway Improvement Bids (LHI)

Members received and noted an update on the implementation of the 2023/24 Crosshall Road LHI scheme.

RESOLVED that the Committee supports proceeding with the Crosshall Road LHI Scheme as originally proposed and set out in Appendix A, B and C.

108 War Memorial Cleaning

Members received and considered a recommendation to the Finance and Governance Committee on the cleaning of war memorials.

RESOLVED that the Committee recommends to the Finance and Governance Committee that Company C is appointed as a preferred contractor to carry out specialist cleaning of three war memorials under the Council's care and that £6,190 + VAT in funding is allocated from the War Memorial Ear Marked Reserves.

109 Saxon Gate / Medland Grove Land Adoption

Members received a report and further information from officers on a request that the Town Council adopt and maintain developer owned green space.

RESOLVED that the Council adopt open space land at Medland Grove from a developer with a one-off £34,980 commuted sum.

RESOLVED that the Committee makes a recommendation to Full Council on whether to accept the commuted sum offered and adopt the land.

110 Operations Depot

Members received and considered a report from the Operations Manager on depot building security.

RESOLVED that the committee approves progressing the installation of CCTV at the Operations Depot in Levellers Lane and recommends to the Finance & Governance Committee that the Council consider use of unspent funds in the Repairs and



Maintenance budget and that this is subject to a new lease for the building being in place.

111 Church Wall, St Mary's St Neots

Members received and considered a report from the Project Delivery Manager on the repair of St Mary's, St Neots, Church Wall.

RESOLVED that the Committee approve and recommend that the Council carry on with the required works to rebuild the perimeter wall at St Mary's Parish Church in St Neots as designed and specified by Structural Engineer.

RESOLVED that the Committee delegates officers to seek all relevant permissions from LPA, Highways and Diocese.

RESOLVED that the Committee delegates officers to look for any appropriate external grant funding and cost saving for the project prior to progressing the matter to the Finance and Governance Committee for consideration of funding.

RESOLVED that the Committee recommend to the Finance and Governance Committee that the Council approve in the funding up to £250,000.00 (subject to the external grants funding availability) from General Reserve to rebuild the perimeter wall at St Mary's Parish Church in St Neots.

112 CCTV Reporting

- i) Members received and noted CCTV reports and statistics for December 2024.
- ii) Members received and noted the CCTV Shared Service Monitoring Centres 2024-25 third quarter report.

113 Date of Next Meeting

Members noted that the date of the next Operations and Amenities Committee would be on 11th March 2025 at 7.15pm.

COMMITTEE CHAIRPERSON